



CHECKLIST: REQUEST FOR DEPENDENTS

Fellow's Name:

Home Country:

University: **University of Washington**

- Completed form: Request for Dependent DS-2019 Form(s) with budget and signatures
 - Clear copies of dependents' passport face pages (with page showing expiration date of passport)
 - Financial documentation showing sufficient funds to support budget
 - Please attach applicable proof of funds: bank statement, letter from financial institution certifying funds or other verification approved by IIE
 - Internet estimate verifying return air ticket expense
 - Verification of university living cost estimate
 - Signed Form: Health Insurance Coverage Requirements for Dependents
 - Insurance coverage documentation which confirms policy's compliance with J Visa Requirements. Documentation must include description of coverage and total cost of premium for all family members.
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THE FOLLOWING SECTION WILL BE COMPLETED BY IIE:

Date received: _____ Grantee Number: _____

- Complete Request Submitted to IIE
- Notified Post/Commission of Fellow's Request
- Received Approval from Post/Commission
- Notified Campus Coordinator/Fellow
- Processed dependents' DS-2019 Form(s) and sent to Campus/Fellow
- Collected dependents' processed DS-2019 Forms, copies of J-2 visas, I-94 cards and insurance coverage verification - *after arrival*